

12. Licensing of Street Food Vendors Amendment to the by-law (2nd and final Reading)

13. George Kouyas Day

14. Open Forum

15. Next Council Meeting: Tuesday, October 10, 2023 @5:30 PM

16. Adjourn

JULY 11, 2023
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Tuesday, July 11, 2023, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, B. Knight, S. Campbell, and G. Pentz. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include #9. Cenotaph, on motion by Coun. G. Pentz, seconded by Coun. Campbell. **Motion Carried.**

2. Approval of Minutes

The minutes from June 6, 2023 Special Council and June 12, 2023 Regular Council meetings were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight commented re Police activities outside their regular duties; community involvement.
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Campbell. **Motion Carried.**
- b. Fire Chief Mike O'Sullivan – Fire Department
Coun. B. Knight motioned to accept Fire Department's report for June 2023, seconded by Coun. G. Pentz. **Motion Carried.**
- c. Paige Draper – Marketing and Communications
Coun. B. Knight commented on Homecoming planning. Mayor D. MacGillivray commented re the Heritage Room opening soon.
Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. S. Campbell. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. B. Knight acknowledged work by Public Works, busy season and short-staffed. CAO S. Higdon reported that Public Works are caught up; line-

painting yet to be completed due to weather. Coun. G. Pentz re the Handicapped Parking markings are very visible and well done. Coun. G. Pentz made motion to approve Town Engineer's Reports, seconded by Coun. B. Knight. **Motion Carried.**

- e. Noah Delorey – Active Community Living Coordinator Report
Coun. G. Pentz asked about the signs. CAO S. Higdon reported that the signs will be erected before the Homecoming Festival.
Coun. G. Pentz made motion to approve Active Community Living Coordinator Report, seconded by Coun. B. Knight. **Motion Carried.**

5. Correspondence

a. **Office of the Privacy Commissioner** – Re: Right to Know Week CAO S. Higdon reported that Council in the past have declared Right to Know Week in Nova Scotia, which is September 25 to October 1. Council will make the motion at the September meeting.

b. **Pictou-Antigonish Regional Library** – Re: Financial Statements Year End March 31, 2023 CAO S. Higdon received the Financial Statements for Year End March 31, 2023; they are available in the Town Office.

6. Committee of the Whole Report

The following recommendations are for Council's consideration from the Committee of the Whole meeting held on June 27, 2023:

Recommendation #1

On recommendation of Committee of the Whole Council approve the donation of \$100 to the 4H Club of Pictou.

Recommendation #2

On recommendation of Committee of the Whole Council approve the donation of \$1,500 to the Stellarton Fire Department for their Fire Fighters Competition during Homecoming.

Coun. B. Knight made motion to approve recommendations from Committee of the Whole, seconded Coun. S. Campbell. **Motion Carried.**

- 7. **Tourism Marketing Levy Bylaw (2nd and Final Reading)** – CAO S. Higdon reported that this is the 2nd and final reading for the Tourism Marketing Levy Bylaw which is going to be implemented by all municipalities in Pictou County; allowing accommodations in Pictou County to charge a 3% tax; monies to be used for marketing and events in Pictou County. Coun. B. Knight made motion to approve 2nd and final reading, seconded by Coun. G. Pentz. **Motion Carried.**

8. Licensing of Street Food Vendor Bylaw Amendment to the Bylaw (1st

Reading – CAO S. Higdon stated that this is an amendment to the current bylaw; needs some updating to include – fee increase from \$25 to \$100, in line with other municipalities; proof of insurance; vehicle registration permit; basically to include food trucks. Coun. G. Pentz made motion to approve 1st reading, seconded by Coun. S. Campbell. **Motion Carried.**

9. Cenotaph – Coun. G. Pentz commented on the weathered stone on the Cenotaph; recommends getting it cleaned up. CAO S. Higdon will bring issue to Public Works.

10. Open Forum

No one spoke at the Open Forum.

11. Next Council Meeting: Monday, September 11, 2023, at 5:30 p.m.

12. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

JULY 24, 2023

STELLARTON, NOVA SCOTIA

MEETING

A Special meeting of the Stellarton Town Council was held on Monday, July 24, 2023, at 5:00 p.m. in the Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell and G. Pentz. Also present was the CAO S. Higdon.

1. AGENDA

The Agenda was approved on motion by Coun. G. Pentz, seconded by Coun. S. Lawand. **Motion Carried.**

2. Temporary Borrowing Resolution Re: Fire Truck

Mayor D. MacGillivray read Temporary Borrowing Resolution, attached; for the purchase of a fire truck in the amount of \$670,000.00

Coun. G. Pentz made motion to approve the Temporary Borrowing Resolution, seconded by Coun. B. Knight. **Motion Carried.**

3. OPEN FORUM

No one spoke at the Open Forum.

4. Next Council Meeting: September 11, 2023 at 5:30 p.m.

5. Meeting adjourned on motion by Coun. G. Pentz.



STELLARTON POLICE SERVICE

Report - July, 2023

Calls for Service

Total: 266

Calls	Type	Charges
2	911 Act-Other Activities	
1	Abandon Vehicle	
4	Animal Calls	
8	Assaults	2
1	Assault causing bodily harm	1
8	Assists to Can. Police Agency	
15	Assist s to the General Public	
19	Assists to other Prov Agency	
3	B&E	
2	Breach of Peace	
2	Being unlawfully in a dwelling	
3	Checkstop	
3	Child Welfare	
2	Coroners Act Sudden Death	
6	Crime Prevention	
2	Criminal Harassment	
1	Criminal Intel Fraud	
5	Causing a disturbance	

5	Dog Act	
1	Fail to remain MVC	
4	Fail to comply with conditions	4
14	False Alarm	
2	Family Relations Act	
1	Fire Prevention Act	
5	Fraud	2
9	Information Files	
1	Harassing Communications	
11	lost and found	
1	Liquor Control Act	1
17	Mental Health Act	
7	Mischief	
34	Motor Vehicle Act Violations	25 (68 warning)
5	Municipal Bylaw	
5	Impaired operation	4
2	Roadside suspension	2 suspensions
9	Thefts	1
4	Missing person	
4	S.T.E.P	8 warning
25	Suspicious Persons/Veh/Property	
4	Traffic Collisions	
10	Well-Being Checks	
3	Threats	1

Other Activities

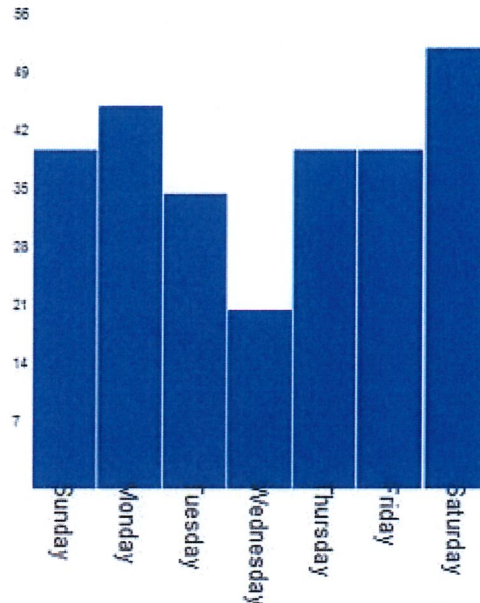
Foot/Bike Patrol	21	hours
Traffic Enforcement	43	hours
Community Relations	23	hours

Noteable Events

- SPS Officers participated in the Special Olympics torch run
- SPS provided a tour of the Station to Stellarton day camp
- Chief Hobeck and Cst Williams attended the Special Olympics summer games in Antigonish and won gold in their sport
- Insp Pond, Sgt Veenhuis and Cst Vandergrift attended Stellarton Fire Hall for Sea to Sea for PTSD
- SPS officers were involved in various homecoming events. The Beer Garden was a success from the police side with 0 arrests or lockups

Breakdown by day of the week:

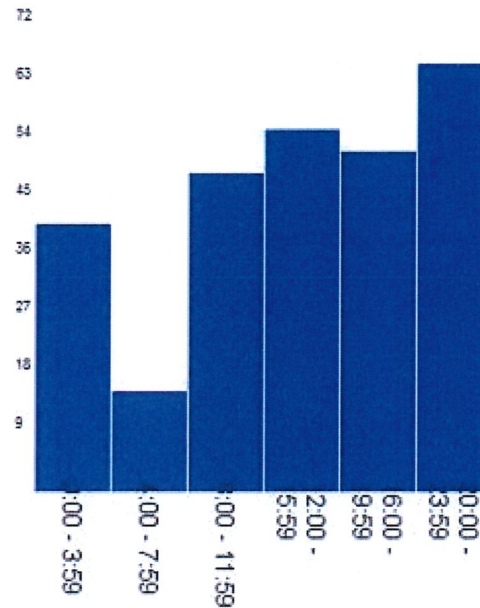
Weekday	Number of occurrences	Percentage of total
Sunday	39	14.7%
Monday	44	16.5%
Tuesday	34	12.8%
Wednesday	20	7.5%
Thursday	39	14.7%
Friday	39	14.7%
Saturday	51	19.2%
Unknown	0	0.0%
Total	266	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	39	14.7%
4:00 - 7:59	13	4.9%
8:00 - 11:59	47	17.7%
12:00 - 15:59	53	19.9%
16:00 - 19:59	50	18.8%
20:00 - 23:59	64	24.1%
Unknown	0	0.0%
Total	266	100%



Number of occurrences per time of day

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STELLARTON POLICE SERVICE

Report - August, 2023

Calls for Service

Total: 229

Calls	Type	Charges
3	911 Act-Other Activities	
8	Animal Calls	
5	Assaults	3
1	Assault with a weapon	1
12	Assists to Can. Police Agency	
7	Assist s to the General Public	
2	B&E	
3	Breach of Peace	
5	Checkstop	warnings and awareness
1	Child Welfare	
2	Crime Prevention	
2	Driving while disqualified	1
3	Dog Act	
1	Explosives act	
1	Extortion	
4	Fail to comply with conditions	2
13	False Alarm	

7	Family Relations Act	
3	Fire Prevention Act	
1	Firearms Act / Possession for the purpose of trafficking crystal meth	12 Criminal code 3 CDSA 4 MVA
3	Fraud	
4	Information Files	
3	lost and found	
2	Liquor Control Act	
8	Mental Health Act	
14	Mischief	2
38	Motor Vehicle Act Violations	19 (47 Warning)
2	Flight - no Pursuit	
11	Municipal Bylaw	
1	Impaired operation	2
1	Roadside suspensions	1 suspension
9	Thefts	1
1	Theft of Vehicle	
3	Parking Complaint	
1	Possession of a Weapon	1
1	Possession of stolen property	
1	Public Mischief	
2	Sexual Assault	3
2	S.T.E.P	5 warnings
21	Suspicious Persons/Veh/Property	
4	Traffic Collisions	
4	Trespass Act	
2	warrants	

6	Well-Being Checks	
4	Threats	

Other Activities

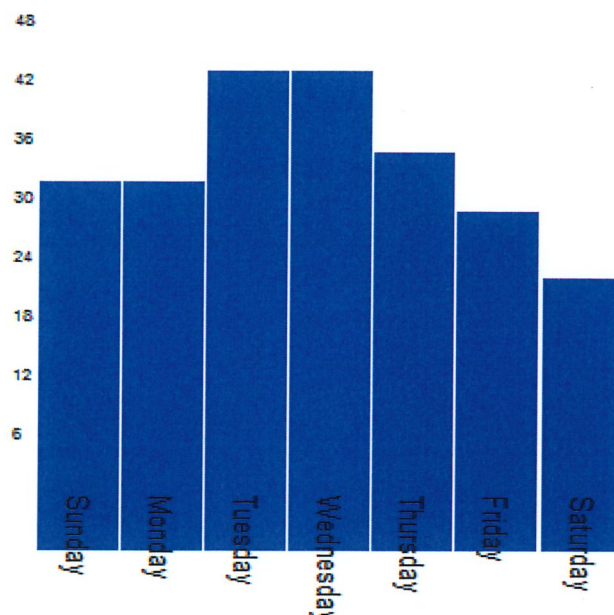
Foot/Bike Patrol 17 **hours**

Traffic Enforcement 57 **hours**

Community Relations 12 **hours**

Breakdown by day of the week:

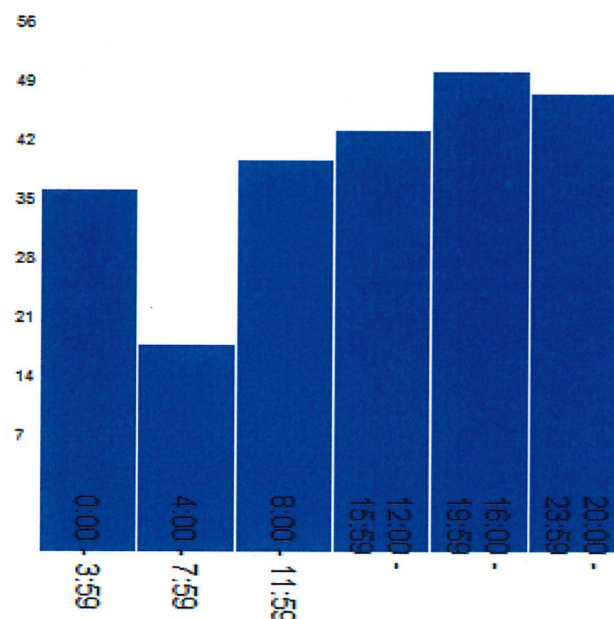
Weekday	Number of occurrences	Percentage of total
Sunday	31	13.5%
Monday	31	13.5%
Tuesday	42	18.3%
Wednesday	42	18.3%
Thursday	34	14.8%
Friday	28	12.2%
Saturday	21	9.2%
Unknown	0	0.0%
Total	229	100%



Number of occurrences per weekday

Breakdown by time of day:

Time	Number of occurrences	Percentage of total
0:00 - 3:59	35	15.3%
4:00 - 7:59	17	7.4%
8:00 - 11:59	39	17.0%
12:00 - 15:59	42	18.3%
16:00 - 19:59	49	21.4%
20:00 - 23:59	47	20.5%
Unknown	0	0.0%
Total	229	100%



Number of occurrences per time of day

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Stellarton Fire Department

Monthly Report – July 2023

The month of July was very busy. We responded to numerous calls and of course it was the ever popular Stellarton Homecoming. Firefighter competition, pancake breakfast and stand by for fireworks were just some of the events that the department put on.

CALLS:

We responded to 13 calls. 2 calls were medical, 7 were alarms, 1 was a motor vehicle accident, 1 was a trash fire, 1 was a kitchen fire and 1 was a structure fire. On average 17 members attended.

PRACTICES:

Practices are suspended for July and August.

CLEAN-UP/GEAR CHECK:

4-5 members of each assigned crew are completing the equipment checks/clean up each week, except in preparation for homecoming. We had 16 members assist with this.

Stellarton Fire Department
Monthly Report – August 2023

CALLS:

We had 11 calls for during the month of August. 2 were mutual aid calls, 4 were alarm calls, 1 was to assist Police, 1 was a possible structure fire, 1 was an unknown fire and the 2 were MVA calls.

PRACTICES:

Practices were postponed during July and August. The resume the first Thursday in September.

EQUIPMENT CHECKS:

Checks were completed weekly with 4-5 members performing the equipment check each week.

Respectfully submitted by Mark Fortune(secretary)

September Council Report

Marketing & Communications

Heritage Room

We hosted a private reception in the Heritage Room to give thanks to the Sobeys family for lending us their display outlining the history of Sobeys. During the development of the Heritage Plan a few years ago, a community survey was put out to determine what Stellarton residents viewed as most important to Stellarton's history. Sobeys was among the top priorities, so we are proud to have this display in the Heritage Room at this time.

We hosted an open house for the Heritage Room on the Sunday evening of Homecoming. Although this was not a highly attended event (approximately 8 residents), there were some great conversations that took place and great pride in the space voiced by those who attended.

There are new display cabinets in the space, so it will need to be moved around a bit and will look a bit different moving forward. Once this portion is complete, we will need to host an opening with media present, local politicians, as well as the artist of the canvasses, Janet Wallace. The Heritage Committee is scheduled to meet later in September and will discuss potential dates and times for this media opening to take place.

Homecoming

Homecoming was very well attended this year with some extremely positive feedback coming in from the community. The Family Water Day was a large success even without the use of the waterslide at the Albion, the Mayor's Garden Party had approximately 300-400 attendees throughout the course of the evening, the Kids Foam Party was an overwhelming success with approximately 700 bags of popcorn handed out (and even more people in attendance), Trivia Night took place at the Stellarton Legion this year and was a very successful location (we will be looking at using this space for the future), the Street Party was very highly attended and the food trucks were very pleased with their business for the evening (we will be looking to have more trucks in attendance for next year), the Pancake Breakfast had over 1200 attendees (they had prepared for 1200, but had to pick up extra) – 300 more than last year's total, the Family Day at the park was a low-attended event as it was in 2022 – we will be looking at alternatives to this for future years, the dance was highly successful with approximately 750 attendees (~100 less from last year, but higher ticket profit) – the new security company we hired was incredible and GardaWorld will be the standard company for future years, the concert in the park on Sunday afternoon continues to be a good addition to the schedule and we will continue to try out different bands for the crowd, the Final Concert was packed (some noted that it was the highest attendance they've ever seen) and we livestreamed the fireworks and reached 9.7k with that video.

A debrief meeting is scheduled to be held with the Committee on September 6 to discuss the successes and challenges faced this year to better plan for the next Homecoming.

Accessibility

I am scheduled to take part in two different accessibility training sessions this month. The first is on September 20 called “Are You Ready? Emergency Preparedness for Persons with Disabilities.” This will provide information on the context of disability in Nova Scotia, the impact of emergencies on people with disabilities, how emergency responders can be prepared to assist people with disabilities during emergencies, a resource guide for people with disabilities, and accessible communications during emergencies. Considering the severe weather we experienced last year, and the potential for these types of events to become more common, I am looking forward to strengthening my experience and understanding of how we can help more individuals in our community.

The second training session is scheduled for September 21 and is an accessibility foundations check-in for the continuation of the Train the Trainer information that I took earlier this year. It is an opportunity to connect with those who took part in the training, ask questions about the materials and information that we’ve already been given, and receive insight from those who may have already begun hosting training sessions.

Culture Days

The Town of New Glasgow reached out to the other municipalities in Pictou County about the potential to partner up for *Culture Days*. Culture Days (<https://culturedays.ca/en>) is a nationwide initiative that typically takes place over the course of three weeks; however New Glasgow/Pictou County would be doing a more condensed version of this. New Glasgow has teamed up with the MultiCultural Association of Pictou County and Creative Pictou County to combine two of their events “Fusion Fest” and “Sale Along the River” for Culture Days and this will be taking place on October 1 from 11am-4pm.

The Town of Pictou has joined on as a partner with a Truth and Reconciliation event planned for September 30.

There is a potential funding opportunity through RBC that we have applied for to be able to host a Family Fun sort of event on Friday, September 29, to join in on the Cultural Days initiative. I will provide updates on this as we move toward the date.

Memorial Benches

I assisted the Public Works team in acquiring a bench and a plaque for dedication to Ken and Carol Francis in Allan Park. This proved to be a small challenge as the majority of benches took 12-16 weeks to come in. I was able to find an option that came within one week, however it initially came with a broken leg. We were able to get that replaced in time. We also ran into an issue with the plaque as it initially came with a spelling error that hadn’t been caught right away, but we were able to successfully get it remade and replaced just before the family arrived for their photoshoot.

There have been several benches requiring replacement plaques that I have been working to replace as they’re brought to my attention. Gary Stewart has duplicates of many of the ones that had originally been placed along the Albion Trail and will be looking for those to pass along to

me. If he is unable to locate these, there are some that will need to be replaced. I will connect with him and see where he is with finding the replacements.

Staff BBQ

With the help of the Stellarton & Area Lions Club, we hosted our annual Staff BBQ at the end of August before the summer students were off for the season. Staff from all areas, including members of Council, were able to get out and enjoy the BBQ.

Media Shares

There are several notable media posts that we made over the summer that are worth highlighting:

- Pictou-Antigonish Regional Library has partnered with the Aberdeen Health Foundation and Government of Nova Scotia to support Pictou County and Antigonish County residents as they navigate accessing health services and health professionals through Maple and VirtualCareNS. Melissa at PARL is able to help and provide more information: 902-759-5227 or virtualcare@parl.ns.ca (<https://www.parl.ns.ca/services/virtualcare.php>)
- The Pictou County AAA Intermediate Albions won provincials in Halifax in August. They went undefeated over the weekend and beat Hammonds Plains in the championship game.
- In recognition of Pictou County Pride (August 17-20), we raised the pride flag in Town Square.
- Nova Scotia has a new online service that promotes home sharing aimed at matching people seeking short-term accommodations with homeowners who have rooms available to rent. This service will be available without cost to all Nova Scotians for the next two years. (<http://novascotia.ca/news/release/?id=20230804001> | <https://happipad.com/nova-scotia/>)
- The Special Olympics Soccer Team – with coaches Chief Hobeck and Cst. Williams – won gold at the NS Special Olympics Summer Games. The team defended their championship and were named Nova Scotia Team of the Year for 2022. We were proud to have the team lead the children's parade at Homecoming, and they are already preparing for their "three-peat" next year.

Respectfully submitted,

Paige Draper

Marketing & Communications Coordinator

Town of Stellarton

Town Engineers Report

July/August 2023 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Distribution

2. No water break to report for June.
3. Various small repairs have been completed on water infrastructure.

WTP

4. Average treated water Production for July 2023 compared to July 2022 was ~ 10% Less.
5. Average treated water Production for August 2023 compared to August 2022 was ~ 7% Less. This could be attributed to high rainfall amounts.
6. Levels in the East River have been abnormally high for August.
7. Testing for Geosmin/2-MIB, and Microcystin continued during the summer. Some samples in July showed trace amounts of Geosmin and 2-MIB while August samples were non-detectable. Again this could be attributed to high rainfall amounts. Testing for these compounds finished in late August.
8. Generators (WTP, Poplar, Lehigh, Town Hall, & Fire Station) are to be inspected and serviced on August 29th.

Blaine Murray, P. Eng.
Town Engineer


Town Engineers Report

July/August 2023

Engineering & Public Works Report

Engineering/ Capital Projects

1. Please see below for the Capital Projects update sheet.

	Town of Stellarton Capital Projects Update Sheet	
GENERAL CAPITAL	Project Description	Status
Equipment	John Deere Zero Turn Mower	received
	Public Works Trucks (2)	See tender results
	Sidewalk Plow	
	Generator Town Barn	Out for Tender
Infrastructure	Sewerline St. Vincent St.	Awarded
	Culvert Headwall South Foord	Start in Sept
	Claremont	Start in Sept

2. Neptune is installing the remaining water meters. These are the ones left that are difficult for various reasons.

Streets/Properties

3. Public Works rerouted a storm pipe outfall on Birch Dill Drive.
4. Tree trimming was done in spots through out Town.
5. With the large volume of rainfall, we had in August, crews had to clean culverts and catch basin grates off frequently as leaves and debris were washed down streets.

6. With the large amount of rain received this summer staff had to spend considerably more time on grass mowing to keep up. It has delayed some small tasks that require machinery as grounds were too soft.
7. Staff assisted heavily with field preparation for various ball tournaments. The Sample ballfields are hosting provincials and Atlantic's this season. Public Works assisted the organization over and above what would be expected.

Blaine Murray, P.Eng.,
Town Engineer

July Council Report

Active Community Living Coordinator

Summer Day Camp; Summer Day Camp is underway! The first day of Summer Camp was July 4th and ending August 25th. Thank you to GR Saunders Elementary School for being our 'home base' once again this summer. Our summer camp staff includes Jasmine MacKenzie as our Program Coordinator, Olivia Fitt, Lauren Pike, Kylee Alexander, and Shelby Kilburn as our Day Camp Counsellors. Trips planned this summer includes to Melmerby Beach, the Discovery Centre, and Shubinakatie Park. Due to safety concerns, we did not run the water slide at Albion Baseball Field this summer, we instead had inflatables from Bounce Around Inflatables at GR Saunders every Monday afternoon.

Stellarton Homecoming; The 2023 Stellarton Homecoming was a huge success! The five day event from July 26-30 was well attended by the community members, current and past. We lucked out to good weather, and helpful hands- from public works, summer camp staff, sport organizations, and community organizations! The Stellarton Homecoming committee scheduled a debrief meeting for September 6th, to go over what was a success, and what can be improved for next Summer! Thank you to everyone who helped make the 2023 Stellarton Homecoming such a success!

Baseball Fields; We made some much needed upgrades to some of our baseball fields, by adding more baseball dirt mix, fixing fencing, adding new benches to the dugouts, fixing dugouts roofs, and receiving new LED lights for the Albion Baseball Field.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator

August Council Report
Active Community Living Coordinator

Nova Scotia 55+ Games; As a member of the events Committee, we have been meeting regularly leading up to the Games, with our most recent meeting on August 29th. Stellarton will be hosting three events at two different spaces. This includes darts at the Stellarton Legion; and predicted rock and roll and track and field at the Pioneer Coal Athletic Field. Events will be held all over Pictou County, be sure to come out and support the participants! Lots of planning have been done to ensure the Nova Scotia 55+ Games are a success! Check out the Nova Scotia 55+ Games Facebook page for more information on events and scheduling.

NSCC Student versus Faculty Softball Game; For the past few years, the NSCC has booked the Albion Baseball Field for a student versus faculty game to bring in the new school year. The game is scheduled for September 7th. Also, a big thank you to the Dorrington organization for lending softball equipment to the school for this event!

Summer Day Camp; Another successful Summer Day Camp is in the books! The Summer Camp wrapped up on August 25th. A big thank you to our Summer Day Camp staff, including Jasmine MacKenzie, Lauren Pike, Shelby Kilburn, Kylee Alexander, and Olivia Fitt. I would also like to thank GR Saunders Elementary School for being our 'home base' once again this summer.

Stellarton Homecoming; The Stellarton Homecoming Committee have scheduled a debrief meeting on September 6th to recap what improvements we can make going forward. If you have anything you would like brought up, please reach out to noah.delorey@stellarton.ca!

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator