



TOWN OF STELLARTON

PO Box 2200 Stellarton, NS B0K 1S0

Phone: 752-2114 Fax: 755-4105

www.stellarton.ca

Committee of the Whole

Agenda

June 28, 2021

5:30 PM

Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Previous Minutes – May 25, 2021
4. Business Arising from the Minutes
5. Correspondence
 - a. Infrastructure and Housing Minister Geoff MacLellan RE: response to EMHA letter regarding sidewalks at Maple St. property
 - b. Canada Post RE: Response to Canada Post letter regarding condition of stairs and ramp
 - c. Aberdeen Palliative Care Society RE: request for donation
 - d. NRHS Grad Parent Committee RE: Request for donation
6. Asset Management Project
7. Historian Laureate
8. Potential Canoe Rentals
9. Draft Policy- Stellarton Social Media Advisories
10. Draft Policy – Chief Administrative Officer
11. Next meeting date: July 26, 2021 at 5:30 PM
12. Adjournment

Stellarton is a thriving community that is safe, healthy, inclusive and engaged with a robust economy that appeals to businesses, citizens and visitors alike.

MAY 25, 2021
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Committee of the Whole was held virtually on Tuesday, May 25, 2021 at 5:30 p.m. in Council Chambers.

PRESENT

Chair Deputy Mayor S. Lawand, Mayor D. MacGillivray, Coun. B. Knight, Coun. G. Pentz, and Coun. S. Campbell. Also present was Paige Clarke, Marketing and Communications Coordinator and Noah Delorey, Active Living Coordinator.

1. Deputy Mayor S. Lawand called meeting to order at 5:30 p.m.

2. Approval of Agenda

The Agenda was approved as amended to include 8. Salt Shed and 9. Computers, on motion by Coun. B. Knight, seconded by Coun. G. Pentz. **Motion Carried.**

3. Approval of Previous Minutes

The Minutes of April 26, 2021 were approved on motion by Coun. G. Pentz, seconded by Mayor D. MacGillivray. **Motion Carried.**

4. Business Arising from the Minutes

There was no Business arising from the Minutes.

5. Correspondence

- a. Northumberland Regional High School Re: Thank you letter for donation to their Karma Club.
- b. Nicole LeBlanc, Heathy Pictou County email Re: May 2021 Report to Funders and Welcoming new staff. Mayor D. MacGillivray mentioned that he sent a welcome letter to new doctors from the Town.
- c. Pictou County Volunteer Ground Search and Rescue Re: Thank you for funding.
- d. Pictou County 4-H Re: Request for Donation – Discussion if this request is included in the annual grants budget, P. Clarke will look into this.

Mayor D. MacGillivray thanked Coun. G. Pentz for bringing Karma to the attention of Council.

6. Stellarton Mobile App

Paige Clarke provided an update on the App Launch that happened last week; on a peak day there were about 70 active users; this doesn't mean total people with the App, we will have a better idea on the App analytics as we send out alerts. Draft policy for social media was reviewed; Mayor D. MacGillivray requested a revision to include birth notices, as well as to make benefits/fundraisers subject to Council approval. Deputy Mayor S. Lawand recommended to sent out a test alert for residents to have a better understanding of how the alert process works; Mayor D. MacGillivray recommendation to make it more of a welcome message introducing people to the process. P. Clarke will work on this.

7. Dog Park Update

Noah Delorey provided an update on a Dog Park Project that he, Coun. B. Knight, Hon. Pat Dunn and the engineering/public works team have been working on to relocate and potentially expand the existing dog park to a larger area near the Pioneer Coal Track.

Engineer Technician, Darry Moss will be surveying the land for Town Engineer to develop a plot plan to send to Pat Dunn; Noah is identifying potential costs.

Coun. B. Knight expressed that the concern they had in the past might be the isolation of putting it further away from the main areas of Town, but the track is better lit and could provide a safer atmosphere.

Deputy Mayor S. Lawand questioned if the plan is for this park to be bigger; Noah will have a better idea of this once surveying is done. Deputy Mayor S. Lawand recommendation for Noah's proposal to have the option of expanding.

Coun. S. Campbell asked if the current dog park has set operational hours; currently has no set hour; suggestion to have operational hours for the new park be similar to the hours of our regular parks.

8. Salt Shed

Town Engineer B. Murray reported that an RFP was submitted for a new salt shed for the Public Works Department; two proposals were received; Higgins Construction and Robert Archibald General Contracting; based on evaluation criteria and cost, Robert Archibald General Contracting is the Town Engineer's recommendation. B. Murray stated that the cost is over budget by about \$100,000.

Discussion commenced; needs to be replaced; accountant has clarified that the Town has room to borrow and not be in the red.

Raw material cost is trending upwards and the shed is a safety hazard so work should commence as soon as possible.

Coun. G. Pentz made motion to accept the lowest bid and replace the salt shed, seconded by Coun. B. Knight. **Motion Carried.**

9. Computers

Coun. B. Knight re thank you to Sobeys for the donation of two Dell laptop computers for the use of the Heritage Committee. Also, thank you to Don Taylor for programming the computers.

Coun. B. Knight made motion to send a letter to Don Taylor from the Mayor to thank him for this volunteer service, seconded by Mayor D. MacGillivray. **Motion Carried.**

10. Next Meeting Date: June 28, 2021 at 5:30 p.m.

11. Adjournment on motion by Coun. G. Pentz.