



## **TOWN OF STELLARTON**

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**Committee of the Whole  
Agenda  
February 22, 2021  
5:30 PM  
Council Chambers**

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Approval of Previous Minutes – January 25<sup>th</sup>, 2021**
- 4. Business Arising from the Minutes**
- 5. Correspondence**
- 6. Builders Awards & Heritage Room**
- 7. Open Forum**
- 8. Next meeting date: February 22, 2021 at 5:30 PM**
- 9. Adjournment**

***Stellarton is a thriving community that is safe, healthy, inclusive and engaged with a robust economy that appeals to businesses, citizens and visitors alike.***

**JANUARY 25, 2021**  
**STELLARTON, NOVA SCOTIA**

**MEETING**

A meeting of the Stellarton Committee of the Whole was held on Monday, January 25, 2021 at 5:30 p.m. in Council Chambers.

**PRESENT**

Chair Deputy Mayor S. Lawand, Mayor D. MacGillivray, Coun. B. Knight, Coun. S. Campbell, and Coun. G. Pentz. Also present was the Town Clerk S. Higdon.

1. Deputy Mayor S. Lawand called meeting to order at 5:30 p.m.

**2. AGENDA**

The Agenda was approved, on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

**3. APPROVAL OF PREVIOUS MINUTES**

The Minutes of November 23, 2020 were approved on motion by Mayor D. MacGillivray, seconded by Coun. S. Campbell. **Motion Carried.**

**4. BUSINESS ARISING FROM THE MINUTES**

There was no Business arising from the Minutes.

**5. CORRESPONDENCE**

- a. HDSA Possible Town Project Grant Re: Request for Grant – Town Clerk S. Higdon re email from the Highland District Soccer Association on December 6, 2020; grant approved by Council via email; this is for the record. Motion made by Coun. G. Pentz to approve \$2,000 grant towards the new flooring at the Indoor Soccer Complex, seconded by Coun. B. Knight. **Motion Carried.**
- b. Meghan Bragg, Health Promoter Re: Energy Drink Info – Town Clerk S. Higdon stated that this was brought up at the Mayors and Warden table by the Town of New Glasgow; issue with energy drinks and younger teens; asking for a letter of support to ban the sale of energy drinks to minors. Coun. G. Pentz made motion for the Town to write a letter of support to ban the sale of energy drink youth under 18, seconded by Coun. B. Knight. **Motion Carried.**
- c. Mayor Nancy Dicks Re: Pictou County Mental Wellness Roundtable – letter sent to Mayor D. MacGillivray inviting him to join the Mental Health Crisis Working Group; police representatives invited as well; Mayor D. MacGillivray agreed to join group.
- d. Lynn MacDonald Re: 2021 Tax Rate – Town Clerk S. Higdon stated that co-owner of the Backstage Brewing, Lynn MacDonald, submitted letter regarding the Stellarton Tax Rate in hopes that the commercial rates are not increased; for information purposes. Coun. B. Knight commented that he responded to her; he recommends a letter from the Town be sent explaining about the tax rates.
- e. Stellar Curling Club, Re: Annual Advertisement – Town Clerk S. Higdon reported that the Stellar Curling Club is requesting their annual advertisement fee of \$100. Coun. G. Pentz motioned to give the Stellar Curling Club the \$100 advertisement fee, seconded by Coun. B. Knight. **Motion Carried.**

**6. RFP COMMERCIAL WATER METER INSTALLATION RECOMMENDATION**

Town Clerk S. Higdon reported that an RFP was sent out in the fall for Water Meter Installation for commercial properties; two proposals were submitted; one submission was disqualified due to a technical error; and the second didn't meet the specifications

COMMITTEE OF THE WHOLE  
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of the RFP. Town Engineer Blaine Murray is recommending not awarding this project and retendering at a later date. Coun. G. Pentz made motion to accept Town Engineer's recommendation, seconded by Mayor D. MacGillivray.

On the question:

Mayor D. MacGillivray asked when a later date might be. Town Clerk S. Higdon replied that it could be at any time.

**Motion Carried.**

**7. RFP TOWN HALL RENOVATION RECOMMENDATION**

Town Clerk S. Higdon re Town Engineer asking for direction from Council. There are developments that will change the scope of work for RFP.

Coun. G. Pentz made motion to table issue, seconded by Mayor D. MacGillivray.

**Motion Carried.**

**8. OPEN FORUM**

No one spoke at the Open Forum

**9. NEXT MEETING DATE: February 22, 2021 at 5:30 p.m.**

**10. ADJOURNMENT** on motion Coun. G. Pentz.