



TOWN OF STELLARTON

Council
December 13, 2022
5:30 PM
Council Chambers

1. **Approval of Agenda**
2. **Approval of Minutes:** November 14, 2022 Public Hearing
November 14, 2022 Regular Meeting
3. **Business Arising from the Minutes**
4. **Presentation to Canada Games Representatives** Blayse Stevenson
Summer Games & Noah Thompson Winter Games
5. **Presentation – Pictou County Partnership** CEO Scott Ferguson
6. **Reports from Staff:**
 - a. Chief Mark Hobeck- Stellarton Police Service
 - b. Fire Chief Mike O’Sullivan – Fire Department
 - c. Paige Clarke- Marketing & Communications
 - d. Blaine Murray – Town Engineer
 - e. Noah Delorey- Active Community Living Coordinator
7. **Correspondence**
 - a. **NEHS** Re: Request for donation
8. **Committee of the Whole Report**
9. **Belfast Fire Department Re: Fire Truck Purchase**
10. **Pictou County Transit Authority Removal of “Pilot” provision**
11. **Open Forum**
12. **Next Council Meeting:** Monday, January 9, 2023 @5:30 PM
13. **Adjourn**

STELLARTON TOWN COUNCIL
PUBLIC HEARING
NOVEMBER 14, 2022

A Public Hearing of the Stellarton Town Council was held on Monday, November 14, 2022, at 5:00 p.m. in the Council Chambers.

Present

Present were Mayor D. MacGillivray, Couns. B. Knight, S. Lawand, S. Campbell, and G. Pentz.

Also present CAO S. Higdon, Building Official Mannie Withrow, and Town Solicitor Craig Clarke

Agenda

The agenda was approved on motion by Coun. S. Campbell, seconded by Coun. S. Lawand. **Motion Carried.**

Dangerous and Unsightly Hearing for 106 Rutherford

CAO S. Higdon read letter from property owner Beatrice Lohead re their clean up efforts to date; looking for an extension of time.

Building Official M. Withrow went through the sequence of events:

- Complaint received July 26, 2022
- Property inspected on September 27, 2022
- Property deemed to be dangerous and unsightly, and in poor structural condition
- Dangerous and Unsightly Order issued giving 30 days to submit a "Structural Engineer's Report" with recommendation to repair and clean up property
- Reinspected property on October 27, 2022 and still in same condition; recommends to Council a Demolition Order

M. Withrow presented photos of property to Council, outside and inside the house.

M. Withrow stated with the existing conditions of this dwelling and nothing complied with to date, he recommends Council to consider a Demolition Order to demolish the existing dilapidated structure within 30 days, and clean up entire property of all debris.

Questions/Comments:

Coun. S. Lawand re wood stoves not up to code; no other real heat source; are they allowed to stay in dwelling? Is there a plan?

Beatrice Lohead and friend addressed Council; plans to fix things up in February 2023. Discussion commenced.

Mayor D. MacGillivray suggested selling property to the Town and they, along with the MLA will help find another place to live.

Coun. S. Lawand re the costs to perform repairs.

M. Withrow feels costs would be between \$50,000 and \$100,000.

CAO S. Higdon re the Building Inspector's recommendation, in the meantime, the Town can work with property owner and the MLA to look at options of selling and buying.

Coun. S. Lawand made motion to accept recommendation of the Building Inspector, seconded by Coun. G. Pentz. **Motion Carried.**

Dangerous and Unsightly Hearing for 137/139 Maple Street

Mayor D. MacGillivray asked if anyone would like to speak on this property.

STELLARTON TOWN COUNCIL
PUBLIC HEARING
NOVEMBER 14, 2022

M. Withrow went through the sequence of events and presented pictures:

- Received complaint October 12, 2022
- Property inspected October 20, 2022
- Property was deemed to be dangerous and unsightly
- This property was issued a previous Dangerous and Unsightly Order
- An ongoing issue
- Order was posted according to the MGA

M. Withrow recommends demolishing the existing dilapidated structure within 30 days, and/or submit a structural report by an engineer licensed to practice in Nova Scotia with all remediated work outlined in said report by December 14, 2022, and all repairs identified in the report to be corrected within 60 days of the date of this order.

Coun. B. Knight made motion to accept Building Inspector's recommendation, seconded by Coun. G. Pentz. **Motion Carried.**

Adjournment

Public Hearing adjourned at 5:30 p.m. on motion by Coun. B. Knight.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

NOVEMBER 14, 2022
STELLARTON, NOVA SCOTIA

MEETING

A meeting of the Stellarton Town Council was held on Monday, November 14, 2022, at 5:30 p.m. in Council Chambers.

PRESENT

Mayor D. MacGillivray, Couns. S. Lawand, S. Campbell, G. Pentz and B. Knight. Also present was the Chief Administrative Officer S. Higdon.

1. Approval of Agenda

The Agenda was approved as amended to include #9. Dangerous and Unsightly Property Motion, on motion by Coun. G. Pentz seconded by Coun. S. Lawand. **Motion Carried.**

2. Approval of Minutes

The minutes from October 11, 2022 Council Meeting and November 7, 2022 Special Council meeting were approved on motion by Coun. G. Pentz, seconded by Coun. S. Campbell. **Motion Carried.**

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Reports from Staff - for information; reports attached.

- a. Chief Mark Hobeck – Stellarton Police Service
Coun. B. Knight made motion to accept Police Service Report, seconded by Coun. S. Lawand. **Motion Carried.**
- b. Fire Chief Mike O’Sullivan – Fire Department
Coun. B. Knight motioned to accept Fire Department’s report for October 2022, seconded by Coun. G. Pentz. **Motion Carried.**
- c. Paige Clarke – Marketing and Communications
Coun. B. Knight made motion to approve the Marketing and Communications report, seconded by Coun. G. Pentz. **Motion Carried.**
- d. Blaine Murray – Town Engineer
Coun. B. Knight made motion to approve Town Engineer’s Reports, seconded by Coun. G. Pentz. **Motion Carried.**
- e. Noah Delorey – Active Community Living Coordinator Report

Coun. S. Campbell made motion to approve Active Community Living Coordinator Report, seconded by Coun. S. Lawand. **Motion Carried.**

5. Correspondence

- a. **Pictou County Transit Authority** Re: Financial Statements March 31, 2022 – CAO S. Higdon for Council's information. Coun. B. Knight commented that he received positive feedback about the service. Mayor D. MacGillivray stated that the ridership has been increasing.
- b. **Nova Scotia Power Peter Gregg, President & CEO** Re: Cap Response information – CAO S. Higdon re correspondence from Peter Gregg, President & CEO of NS Power about the impact of Bill 212, amending the Public Utility's Act; read letter for the record; for Council's information
- c. **CCRCE** Re: International Students Host Families – CCRCE dropped off information cards for Council re international students; looking for more host families.

6. Committee of the Whole Report

The following recommendation is for Council's consideration from correspondence received since the last Committee meeting.

Recommendation #1

On the recommendation of Committee of the Whole Council approve \$1900.00 to participate in the Climate Change Summit with the Town of New Glasgow and the AIM Network.

Recommendation #2

On the recommendation of Committee of the Whole Council approve the Salt Haul Tender in the amount of \$14.90/tonne from DG Sons Trucking Ltd. as it was the lowest tender received.

Recommendation #3

On the recommendation of Committee of the Whole Council sign on as an endorser of the Coalition for Healthy School Food.

Coun. B. Knight made motion to approve Committee of the Whole recommendations, seconded by Coun. S. Campbell. **Motion Carried.**

7. Dangerous and Unsightly Motion – 106 Rutherford Ext.

CAO S. Higdon – as per the Public Hearing that was held today at 5:00 p.m., the motion on the floor is to “demolish the existing dilapidated structure within 30 days and/or submit a structural report by an engineer licensed to practice in Nova Scotia with all remediated work outlined in said report by December 14, 2022, and all repairs identified in the report to be corrected within 60 days of the date of this order.”

Coun. G. Pentz made motion to approve the Dangerous and Unsightly Order for 106 Rutherford St. Ext, seconded by Coun. S. Lawand. **Motion Carried.**

8. Dangerous and Unsightly Motion – 137 / 139 Maple Street

CAO S. Higdon – as per the Public Hearing that was held today at 5:00 p.m., the motion on the floor is to “demolish the existing dilapidated structure within 30 days and/or submit a structural report by an engineer licensed to practice in Nova Scotia with all remediated work outlined in said report by December 14, 2022, and all repairs identified in the report to be corrected within 60 days of the date of this order”.

Coun. B. Knight made motion to approve the Dangerous and Unsightly Order for 137 / 139 Maple Street. **Motion Carried.**

9. Dangerous and Unsightly Motion – 339 South Foord Street

CAO S. Higdon – the motion on the floor is to demolish the existing dilapidated structure as per the consent agreement that was signed in May 2022.

Coun. B. Knight made motion to approve Dangerous and Unsightly Order for 339 South Foord Street, seconded by Coun. G. Pentz. **Motion Carried.**

10. Town Owned Trees

Coun. B. Knight reported he received several calls from residents concerned about trees that could potentially damage properties; feels the Town should address issue and remove trees. Coun. B. Knight made motion to have Town remove fallen and dangerous trees to prevent potential damage and include plan in the next budget year to address the issue, there was no seconded, motion died.

Mayor D. MacGillivray commented that there will be discussions during budget deliberations about trees. CAO S. Higdon reported that the Town Engineer is preparing a Priority List and Costing for Council’s consideration, which will be presented at the Committee of the Whole meeting in two weeks.

11. Open Forum

Alisha James asked about the Town Clock and wondered if it could be programmed not to ring during the night.

Mayor D. MacGillivray stated that the clock is due for repairs and during the process they will look at having a timer installed as well.

13. Next Council Meeting: Monday, December 12, 2022, at 5:30 p.m.

13. ADJOURN

Meeting adjourned on motion by Coun. G. Pentz.

STELLARTON TOWN COUNCIL
NOVEMBER 14, 2022

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STELLARTON POLICE SERVICE

Report for Month End November 30, 2022

Calls for Service

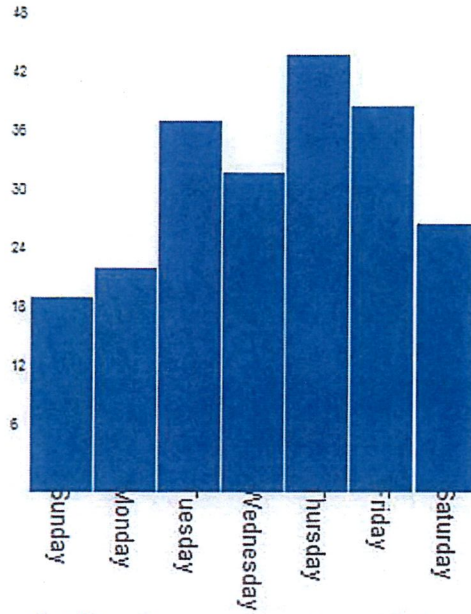
Total: 213

Calls	Type	Charges
5	911 Act-Other Activities	
2	Animal Calls	
5	Assaults	4
1	Abduction	1
7	Assists to Can. Police Agency	
1	Assist non-Government Agency	
19	Assist s to the General Public	
1	Checkstop	
1	Child Pornography	
2	Child Welfare Act	
1	Causing a Disturbance	
3	Dog Act- Other Activities	
1	Driving while disqualified	
1	Fail to remain at MVA	
5	False Alarms	
5	Fail to comply with conditions	20
3	Family Relations Act	
1	Flight from Police	
1	Firearms act	
2	Fraud	

1	Harassing Communication	
18	Information Files	
10	Item Lost/Found	
3	Liquor Control Act	
6	Mental Health Act	
3	Mischief	
21	Motor Vehicle Act Violations	13
12	Municipal Bylaw (traffic)	2
1	Impaired Driving	
2	Other Prov Statute	
1	Parking complaint	
2	Peace Bond	
1	Possession of Stolen property	1
3	Property Check	
8	Thefts	1
4	Missing Person	
1	Sexual Assault	
8	STEP Traffic enforcement	9 warnings
15	Suspicious Persons	
10	Traffic Collisions	2
1	Trespass Act	
10	Well-Being Checks	
1	YCJA Youth Act	

Breakdown by day of the week:

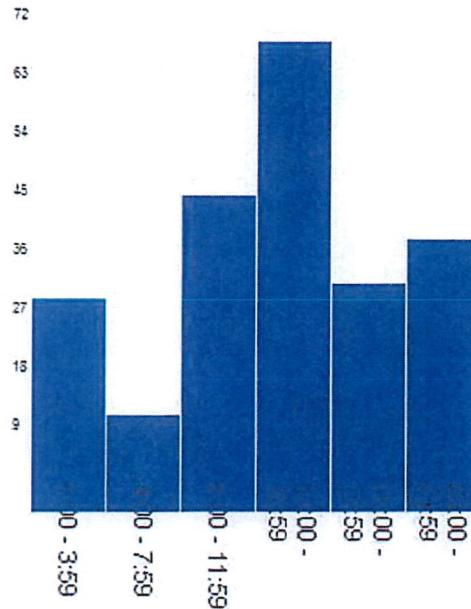
<i>Weekday</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
Sunday	18	8.5%
Monday	21	9.9%
Tuesday	36	16.9%
Wednesday	31	14.6%
Thursday	43	20.2%
Friday	38	17.8%
Saturday	26	12.2%
Unknown	0	0.0%
Total	213	100%



Number of occurrences per weekday

Breakdown by time of day:

<i>Time</i>	<i>Number of occurrences</i>	<i>Percentage of total</i>
0:00 - 3:59	28	13.1%
4:00 - 7:59	9	4.2%
8:00 - 11:59	43	20.2%
12:00 - 15:59	67	31.5%
16:00 - 19:59	30	14.1%
20:00 - 23:59	36	16.9%
Unknown	0	0.0%
Total	213	100%



Number of occurrences per time of day

Other Activities

Foot/Bike Patrol	5	hours
Traffic Enforcement	40	hours
Community Relations	10	hours

Notable Events

- Chief Hobeck & Insp Pond attended G.R.Saunders for the remembrance day ceremony
- Chief Hobeck, Insp Pond, Sgt Veenhuis & Cst Sampson attended the cenotaph for the Remembrance day ceremony

Chief Hobeck
Sgt
2020-12-06

Stellarton Fire Department
Monthly Report – November 2022

The month of November was somewhat quiet around the Fire Department. Holiday preparations have begun.

CALLS:

We had 9 calls for during the month of November. 2 were mutual aid, 3 were medical assists, 1 was a lift assist, 1 was an alarm call and 2 were MVC calls.

PRACTICES:

Practices were held every Thursday evening. An average of 12 members attended.

EQUIPMENT CHECKS:

Checks were completed weekly with 4-5 members performing the equipment check each week.

Respectfully submitted by Mark Fortune(secretary)

December Council Report Marketing & Communications

Holiday Tree Lighting

The Tree Lighting took place at Town Square on Friday, December 2. This was my first time executing a lighting in full without having COVID restrictions, so it was a new experience. We held the event in its traditional fashion with a musical performance and holiday treats. This year we were able to receive funding through Coastal Nova Scotia to also hold an outdoor movie night. Through this funding we were able to purchase the license to play the Grinch, a large-scale movie screen that can be used for events moving forward, a projector with audio connection possibilities, and the addition of treat bags and colouring pages for all.

Thank you to the groups who assisted us in planning and executing this event: The GR Saunders Choir for their preparation and performance, Jon Linthorne who assisted with audio production, the Stellarton Library for giving out books, Stellarton Communities in Bloom for handing out reindeer antlers, the Stellarton Fire Department for escorting Santa and allowing us to utilize the Fire Hall, the Stellarton and Area Lions Club for the hot chocolate and treat bags, and Stellarton Public Works for the set up and logistics of the event. It is truly a community event and would not be possible without the assistance from everyone involved.

REMO After Action Review

I attended an After-Action Review with the REMO Pictou County team to take a look at how we managed emergency operations in the wake of Hurricane Fiona. All of the municipalities were represented and additional representatives from the province and other supportive bodies (NSP, telecommunications, etc.) were part of this process. This provided a space for the group to debrief and explain what was successful and what wasn't in assisting the residents of Pictou County. The hope is that in future emergency situations, we will be better prepared to take action and provide support.

From this debrief we learned that residents still needing assistance with tree removal from Hurricane Fiona can provide their information to the Town. The Town can forward it to the REMO Coordinator, who is then able to take this information and provide assistance to those requesting.

Age-Friendly Strategy

I continue to work with the Mentoring Plus team and members throughout the County on an age-friendly strategy for all of the municipalities. This plan will work well in conjunction with our established Accessibility Plan to enhance Stellarton for all ages and abilities. We had faced delays in meeting due to Hurricane Fiona but had a successful November meeting with an initial draft of the plan. There are still some details of the plan to review and edit, but we are still on track for a finalized plan.

Stellarton Swag

We have received all of the "Stellarton Swag" that had been ordered, including: Winter toques, ball hats, lanyards, mugs, safety keychains, water bottles, temporary tattoos, sunglasses, and

frisbees. These items are to be utilized for a variety of reasons like prizing, gifts, recreation, and office use, etc. To date, we have received all of the items ordered.

There had been issues with two of the products we received.

We had ordered skipping ropes with branded handles that when opened, the logos were damaged/scratched and not easily able to be read – these were refunded, but we do have the “damaged” items in the office. They would still be useable for the community playbox or recreation programs but should not be given out as quality swag.

The first batch of mugs that we received were okay – probably 50% or higher had their logos chipped or were simply incomplete. 4imprint is reprinting and reissuing these items for us, so we will be receiving an additional shipment of mugs at no cost.

Respectfully submitted,

Paige Clarke

Marketing & Communications Coordinator

Town Engineers Report November 2022 Engineering & Public Works Report

Engineering/ Capital

1. Please see below for the Capital Projects update sheet.

	Town of Stellarton Capital Projects Update Sheet	
GENERAL CAPITAL	Project Description	Status
Curbs	Coll Ave (Old Foxbrook to Poplar) High St Extension (Poplar to High)	80% complete complete
Infrastructure:	Marie Street Infrastructure Upgrades Culvert Headwall - South Foord St Design of Fish Ladder Residential Water Meters Raw Water Pump	95% complete deferred to 2023 20% complete complete
Paving:	Park St - paving & curb replacement	99% complete
Sidewalks:	Scotiabank - Acadia Ave side Scott Ave	waiting for work by Scotia Bank complete
Equipment:	Street Sweeper attachment	delivered

2. The water meter project began to take off as more residents book appointments. Neptune are looking at alternate locations for the radio antenna as putting it on the NSCC roof would require structural reinforcement which would be costly, and time prohibited.

Streets/Properties

3. Christmas decorations were put up throughout the Town. Nova Scotia Power has been called to repair power takeoffs for several Christmas wreaths that are not working.
4. Public Works cleared trees and brush from the Albion Trail.
5. Repaired a sewer issue on Poplar St Extension.
6. Public works continued sanitary line flushing on flat sewers as part of our annual maintenance.
7. Seasonal buildings were winterized for the season.

**Blaine Murray, P.Eng.,
Town Engineer**

Town of Stellarton Town Engineers Report November 2022 Water Utility Report

Water Quality Testing

1. Routine weekly Bacteriological sampling was conducted. All results were negative for the month.

Water Treatment Plant (WTP)

1. A power failure on November 27th tripped out and faulted our motor on #3 Zeeweed, and the SC200 controller for the Raw Water Turbidity. The utility is getting a quote for the replacement of the HACH SC Controller.
2. Power was lost on December 1st due to the wind event and did not come back until December 3rd. The plant was powered by the diesel generator for that period.

Water Distribution

3. Annual hydrant flushing was completed the week of October 31st.
4. No water breaks to report.
5. Hydrant winter preparation began the end of November and will continue into December. The hydrants barrels are pumped out to prevent freezing and splitting. Typically, this is done in early November but got delayed due to Fiona.
6. Two fire hydrants were repaired.
7. Installed impellor on Pump #1 at Poplar pump house, we gained approximately 100 gpm and slowed the pump down as well.

Blaine Murray, P. Eng.
Town Engineer

November Council Report

Active Community Living Coordinator

Physical Activity Practitioner Exchange Event; On November 20th and 21st, I attended the PAPE event in Halifax. The PAPE event is designed for physical activity practitioners to discuss topics including local policy that supports physical activity and movement, steps to policy development and hear how these practitioners helped advance policies. This was very helpful and will look to take this information and apply it to the Town of Stellarton's current policies and the development of future policies.

Active Community Fund; On December 1st, I applied for the Active Community Fund. The hope is to fund a consulting firm to help with the development of the Town of Stellarton's Physical Activity Strategic Plan. There are many benefits for working with a consulting firm, including-ensuring that every angle is considered, effective community engagement approaches, and overall, a more effective Physical Activity Strategic Plan for community members. If approved, we will create a Request for Proposal to connect with the most appropriate consulting firm.

Multisport; Stellarton, along with Pictou County is in the process of organizing a 15 weeklong program for community members to participate in different sports. The date for the events targeted to start towards the end of February until the middle of June. Ages for participation is 5 to 7 years old. More information regarding registration will be available soon. Please keep tabs on the Town of Stellarton Facebook page.

Hurricane Fiona Aftermath; We are working with an insurance company and our electrician to repair damages to Stellarton's recreations spaces. We will ensure that all our sport and recreation spaces are safe for our community. If you have any questions about our sport and recreation spaces, please contact noah.delorey@stellarton.ca.

Mind, Body, Spirit Toolkit; The Mind, Body, Spirit Toolkit session was scheduled for December 1st at the Wellness Centre but was postponed due to power outages. The Mind, Body, Spirit Toolkit session involves strategies for engaging older adults in physical activity. I look forward to attending the session once it is rescheduled.

Nova Scotia 55+ Games; Pictou County has won the bid for hosting the 2023 Nova Scotia 55+ Games, set for September 20-24. I attended a 55+ Games meeting at the Wellness Center on October 12th. Next meeting is scheduled for December 8th.

Volunteer of the Year Awards; The Volunteer of the Year Awards was scheduled for September 26th in Dartmouth, these have been postponed to November 7th – due to Hurricane Fiona. As Stellarton's recipient, Tracy Hale, we would like to thank her again for all the volunteering she has done throughout Stellarton, and the rest of the Volunteer of the Year nominees.

Provincial Grants; It is the time of year to be considering applying for different provincial grants. I have been exploring different options to make the most out of active living within Stellarton.

Capital budget times for this fiscal year are being considered when applying, to subsidize some of the costs and to get the most out of specific items.

Field, Park, and Community Center Booking; Throughout the Summer, I have been helping groups and organizations with their bookings- whether it is a baseball field, soccer field, a park, or the community center. If you have any questions regarding any booking- please contact noah.delorey@stellarton.ca for more information.

Active Living Committee; Our Active Living Committee is starting back up in the near future. There will be two Council members on the Committee, active living stakeholders within Stellarton, and myself. The committee will discuss ways to improve active living within Stellarton, collectively develop an Active Living Strategy for the Town of Stellarton and allow for a space for opinions and thoughts can be brought up and discussed. If you wish to be a part of the Active Living Committee, please contact noah.delorey@stellarton.ca for more information.

Active Living Strategic Plan; An Active Living Strategic Plan is in the early stages of being developed for the Town of Stellarton. The purpose of this plan is to use community engagement to identify the target demographics for the Town of Stellarton community members and promote existing ways individuals can be active, while also creating new activities where our community members can increase their physical activity levels. The Active Living Strategic Plan will identify and focus on building upon the active living lifestyle in Stellarton, desired outcomes, increase transparency, and use community engagement to see impactful changes.

Respectfully submitted,

Noah Delorey

Active Community Living Coordinator