



TOWN OF STELLARTON

POSITION: WATER SYSTEMS MANAGER

The Town owns and operates a Class III water treatment plant (WTP) and a Class II distribution system. The Water Systems Manager oversees the daily operations, maintenance, staffing, and compliance of water treatment facilities and distribution to ensure safe drinking water. Ensures compliance with all municipal, provincial, and federal environmental regulations, water quality guidelines, and safety policies. This position reports to the Town Engineer.

Essential Duties & Responsibilities:

- Supervision of a unionized workforce.
- Plans, organizes, assigns, directs, tracks and supervises the work of direct subordinates.
- Monitors water quality in the WTP and distribution systems to ensure it meets strict federal, and provincial health and environmental standards.
- Ensure the proper planning of maintenance, construction, and repair projects.
- Prepare technical reports and submissions.
- Enforce all safety regulations, policies, and procedures and ongoing department training.
- Troubleshoot operational issues as it relates to the equipment/process.
- Work/assist Public Works as required.
- Investigate and respond to public concerns regarding water.

Position Requirements:

- A post-secondary education in environmental science would be considered an asset. A CET designation or a combination of education and experience will be considered.

- The position will require a minimum Class III Water Treatment certification. The position will register with Nova Scotia Environment and Climate Change as the Operator in Direct Responsible Charge for the Town.
- Five or more years of related work experience (preferably municipal), including experience at the Supervisor, Foreman or Superintendent Level.

Knowledge, Skills and Abilities

- Strong knowledge of water treatment plant operations.
- Strong computer aptitude and ability to work with software such as Microsoft Outlook, Word and Excel.
- Working ability to use computer programs for process control (SCADA).
- Strong management skills.
- Experience with record keeping;

Candidates are asked to submit a cover letter and resume in confidence by 4:00 pm April 22, 2026.

To Apply

Interested candidates may submit a resume and cover letter via Indeed: <https://t.ly/Ao8HB>